

## Staff Contact Details

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Due to the coronavirus (COVID-19) outbreak the majority of our staff are currently working from home.

**Where possible we would ask that you contact us by e-mail as we have limited ability to handle calls at this time.**

Should you need to speak to a member of our team you can contact them by calling our main office number (0116 326 0183) and entering their extension number when prompted.

A list of our team, their e-mail addresses and their extensions is shown overleaf.

Our New Business Team can also be contacted on the mobile telephone numbers below:

Ian Jarvis	07841 452 602
Jinal Sachdev	07801 691 422

Westerby and Westerby The Pension Specialist are trading styles of Westerby (Holdings) Limited (02381856) and its subsidiary companies comprising Westerby Pension Administration Limited (11210140), WPA Trustees Limited (11251055) and Westerby Trustees Services (02562924), all registered at The Crescent, King Street, Leicester LE1 6RX.

Tel: 0116 326 0183 Fax: 0116 253 9730 [www.sipp-ssas-pensions.co.uk](http://www.sipp-ssas-pensions.co.uk) Westerby Trustee Services Limited is authorised and Regulated by the Financial Conduct Authority Reg. No. 463533



## Staff Contact Details

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Name	Job Title	Team	Working Hours	E-mail Address	Ext
Les McLintic	Group Managing Director and Chairman			les@westerby.co.uk	n-a
Steve Harvey	Managing Director			steveharvey@westerby.co.uk	n-a
Louise Jarram	Financial Controller	Accounts	9:00 to 17:15 Monday to Friday	louisejarram@westerby.co.uk	221
Rena Raithatha	Office Co-Ordinator	Administration	8.00 to 4.00 Monday to Friday	renaraithatha@westerby.co.uk	336
Victoria Briggs	Head of Operations & Compliance	Compliance		victoria@westerby.co.uk	n-a
Aidan Lyons	Business Liaison	Due Diligence	9:00 to 17:15 Monday to Friday	aidanlyons@westerby.co.uk	321
Jennifer Bromley	Senior Business Liaison Administrator	Due Diligence	9:00 to 17:15 Monday to Friday	jenniferbromley@westerby.co.uk	n-a
Barbara Dams	Head of Financial Administration	Financial Administration	9:30 to 16:30 Monday to Thursday	barbaradams@westerby.co.uk	303
Emma Angell	Financial Administration Team Manager	Financial Administration	9:00 to 17:15 Tuesday to Friday	emmaangell@westerby.co.uk	324
Amber Wakley	Financial Administration Team Manager	Financial Administration	9:00 to 17:15 Monday to Friday	amberwakley@westerby.co.uk	301
Andrew Hall	Administration Assistant	Financial Administration	9:00 to 17:15 Monday to Friday	andrewhall@westerby.co.uk	302
Jane Augustus	Financial Administrator	Financial Administration	9:00 to 17:15 Tuesday to Friday	janeaugustus@westerby.co.uk	338
Julie Bavin	Financial Administrator	Financial Administration	9:00 to 17:15 Wednesday to Friday	juliebavin@westerby.co.uk	316
Julie Redden	Financial Administrator	Financial Administration	9:00 to 17:15 Monday to Friday	julieredden@westerby.co.uk	n-a
Julija Runnels-Moss	Financial Administrator	Financial Administration	9:00 to 17:15 Monday to Friday	Julijarunnelsmoss@westerby.co.uk	306
Melanie Settle	Financial Administrator	Financial Administration	9:00 to 17:15 Monday to Friday	melaniesettle@westerby.co.uk	n-a
Mohammed Adam	Financial Administrator	Financial Administration	9:00 to 17:15 Monday to Friday	mohammedadam@westerby.co.uk	344

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Name	Job Title	Team	Working Hours	E-mail Address	Ext
Ian Jarvis	Business Development Director	New Business		ian@westerby.co.uk	319
Jinal Sachdev	Business Development Executive	New Business	9:00 to 17:15 Monday to Friday	jinal@westerby.co.uk	330
Harjit Karam	Senior Business Liaison Administrator	New Business	8:30 to 16:30 Monday to Friday	harjitkaram@westerby.co.uk	322
Brogan-Leigh Morris	New Business Administrator	New Business	9:00 to 17:15 Monday to Friday	broganleigh@westerby.co.uk	n-a
Fran Sansom	Head of Pensions Administration	Pension Administration	9:00 to 17:15 Mon & Tues 9:00 to 14:30 Wednesday 8:30 to 14:30 Thursday 8:30 to 13:30 Friday	fransansom@westerby.co.uk	307
Julie Hulatt	Procedures & Training Manager	Pension Administration	8:30 to 14:30 Mon, Tues, Fri 8:30 to 17:00 Weds, Thurs	juliehulatt@westerby.co.uk	309
David Hunt	Client Team Manager	SIPP/SSAS Team D	9:00 to 17:15 Monday to Friday	dave@westerby.co.uk	315
Kirsten Colwell	Pensions Administrator	SIPP/SSAS Team D	9:00 to 17:15 Monday to Friday	kirstencolwell@westerby.co.uk	305
Kyle Swinbank	Pensions Administrator	SIPP/SSAS Team D	9:00 to 17:15 Monday to Friday	kyleswinbank@westerby.co.uk	334
Suraj Odedra	Pensions Administrator	SIPP/SSAS Team D	9:00 to 17:15 Monday to Friday	surajodedra@westerby.co.uk	346
Jenna Rodger	Client Team Manager	SIPP/SSAS Team J	9:00 to 17:15 Monday to Friday	jennarodger@westerby.co.uk	308
Holly Royal	Pensions Administrator	SIPP/SSAS Team J	9:00 to 17:15 Monday to Friday	hollyroyal@westerby.co.uk	318
Jacob Price	Pensions Administrator	SIPP/SSAS Team J	9:00 to 17:15 Monday to Friday	jacobprice@westerby.co.uk	341
Matthew Estevez	Pensions Administrator	SIPP/SSAS Team J	9:00 to 17:15 Monday to Friday	matthewestevez@westerby.co.uk	n-a
Tony Portwood	Client Account Executive	SIPP/SSAS Team J	9:00 to 17:15 Monday to Friday	tonyportwood@westerby.co.uk	323



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Name	Job Title	Team	Working Hours	E-mail Address	Ext
Lyn Bartlett	Client Team Manager	SIPP/SSAS Team L	8:30 to 14:30 Tuesday, Weds, Friday 8:30 to 16:30 Thursday	lynbartlett@westerby.co.uk	312
Laura Cosgrove	Senior Pensions Administrator	SIPP/SSAS Team L	9:00 to 17:15 Monday to Friday	lauracosgrove@westerby.co.uk	311
Jon Steele	Pension Administrator	SIPP/SSAS Team L	8:30 to 16:30 Wednesday to Friday	jonsteele@westerby.co.uk	n-a
Kim Irving	Pension Administrator	SIPP/SSAS Team L	8.15 to 16.15 Monday to Wednesday	kimirving@westerby.co.uk	340
Leanne Shrive	Pensions Administrator	SIPP/SSAS Team L	8:00 to 16:15 Monday to Friday	leanneshrive@westerby.co.uk	325
Susan Noon	Pensions Administrator	SIPP/SSAS Team L	8:00 to 17:00 Mon to Weds & Fri Thursday Non-Working Day	susannoon@westerby.co.uk	313
Nikki Pearman	Client Team Manager	SIPP/SSAS Team N	9:15 to 15:00 Mon, Weds, Thurs, Fri 9:00 to 17:15 Tues	nikkipearman@westerby.co.uk	328
Debbie Simms	Pensions Administrator	SIPP/SSAS Team N	9:00 to 17:00 Monday to Friday	debbiesimms@westerby.co.uk	n-a
Laura Gettings	Pensions Administrator	SIPP/SSAS Team N	8:40 to 16:00 Tuesday to Friday	lauragettings@westerby.co.uk	n-a
Richard Kirby	Pension Administrator	SIPP/SSAS Team N	9:00 to 17:15 Monday to Friday	richardkirby@westerby.co.uk	304
Carolyn Cave	Valuations Team Manager	Valuations	8:30 to 16:30 Monday to Thursday	carolincave@westerby.co.uk	343
Christopher Conlon	Valuations Administrator	Valuations	9:00 to 17:15 Mon, Tues, Thurs, Fri	christopherconlon@westerby.co.uk	326
Jordan Clark	Valuations Administrator	Valuations	9:00 to 17:15 Monday to Friday	jordanclark@westerby.co.uk	n-a
Luke Benford	Valuations Administrator	Valuations	8:30 to 16:30 Tuesday to Friday	lukebenford@westerby.co.uk	331

